



# COMMUNITY SERVICE APPLICATION COURT - ORDERED

### OFFICE USE

COMPLETED SERVICE

Left Message: \_\_\_\_\_

Spoke to: \_\_\_\_\_

Actual Start Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Copy of License and/or ID attached: \_\_\_\_\_

Background check completed: \_\_\_\_\_

**PLEASE PRINT CLEARLY**

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work: \_\_\_\_\_ Email: \_\_\_\_\_

**THIS AREA MUST BE COMPLETED IN FULL PRIOR TO STARTING**

Please state the nature of the offense in detail, the Humane Society of Broward County ("HSBC") has the right to refuse any person:

How many hours were you assigned? \_\_\_\_\_ Completed by Date \_\_\_\_\_

Name of Probation Officer/Contact: \_\_\_\_\_ Ph: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

How did you hear about the Humane Society of Broward County ("HSBC")? \_\_\_\_\_

Do you own any companion animals? If so, please list the type \_\_\_\_\_

Do you have any known allergies to animals? \_\_\_\_\_

Do you have any previous volunteer experience? Yes: \_\_\_ No: \_\_\_

Which organization(s) did you volunteer with? \_\_\_\_\_

Do you have any experience with animals? Yes: \_\_\_ No: \_\_\_

If yes, what types of animals have you worked with before? \_\_\_\_\_

Why are you interested in completing your hours at the Humane Society of Broward County ("HSBC")? \_\_\_\_\_

# LIABILITY WAIVER - ALL APPLICANTS

I hereby acknowledge and recognize the possible risk in working with HSBC and that it can lead to serious injury or death. I hereby understand and assume the responsibility of any and all liability and risk working at HSBC. I hereby waive and release HSBC, its agents and representatives from any and all claims which may accrue to me, my heirs, guardians, administrators, executors or assignees, including my attorney's fees and court (collecting cost "claims") arising out of, or in connection with being a community service volunteer. I also grant permission to HSBC and its authorized agents to use my name, image and any other record of my participation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## POLICIES FOR COURT-ORDERED COMMUNITY SERVICE

- Court-Ordered Community Service Volunteers must be signed in and out by a Shelter Services employee.
- Once you have been contacted by our Shelter Services Manager, the hours available for volunteer work are 9am until 5pm, 7 days a week. Extended hours are available only when approved by the Shelter Services Manager.
- You know when you must have your hours completed. Please allow at least 48 hours for us to give you a confirmation of hours letter. We cannot be responsible if you come in the day of court for your letter! Please plan appropriately.
- No shorts, no sandals, no dangling jewelry. We suggest wearing clothes that you don't mind getting dirty.
- The dress code is long pants, covered shoes and a respectable shirt.
- All breaks must be approved by the supervisor on duty. You cannot leave the facility without signing out.
- Upon completion of your hours you must get a completion sheet signed by Shelter Services Manager.

HSBC has the right to dismiss any Community Service Volunteer that we deem to be unacceptable in work habits or not following our procedures and policies. You will be given credit for the hours that you have worked.

**I have read and understood the above policies and agree to adhere to them fully:**

Signature \_\_\_\_\_ Date: \_\_\_\_\_